

**From:** [Hilty, Michael](#)  
**To:** [Bonds, Leigh](#); [Schnabel, Jennifer](#)  
**Cc:** [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** ASC 2798.03  
**Date:** Wednesday, January 22, 2025 3:28:00 PM  
**Attachments:** [image001.png](#)  
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Good afternoon Jen and Leigh,

On Tuesday, January 14<sup>th</sup>, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a GEN Foundation: Historical and Cultural Studies request for ASC 2798.03.

At this time, the Subcommittee declined to vote on the proposal in order to allow you to address the following feedback items:

- The Subcommittee ask that the syllabus from the previous iteration of the study abroad program be provided, as they would like to see the changes made to the program to better assess whether the changes will meet the requirements of the GEN Foundation: Historical and Cultural Studies category. The Subcommittee would like to assess the degree to which new material in the course may be overlapping with similar experiences in other ASC units.
- The Subcommittee ask that a cover letter be submitted that outlines the key changes made to the study abroad program when it was redesigned for its inclusion within the GEN Foundation: Historical and Cultural Studies category.
- The Subcommittee noted that within the course assignments section on page 2 of the syllabus, there was mention of students utilizing GroupMe to complete the Fun Facts assignment. GroupMe is not an approved or vetted software program by the university and, therefore, is not permitted to be utilized within coursework for communication or assignment purposes. Kayla Hennis.19, Electronic Learning Development Senior Specialist in the ASC Office of Distance Education, recommends utilizing either Carmen or Microsoft Teams for course communication or assignments. If you have any questions or would like to discuss further options regarding technology, you may reach out to Kayla.
- The Subcommittee recommends updating the Student Life – Disability Services statement and the Diversity statement, found on pages 3 & 5 of the syllabus respectively, as they have been updated for the 2024-2025 academic year. You may find all updated statements on the [ASC Curriculum and Assessment Services website](#).

I will return the course via curriculum.osu.edu so that you may upload the revisions when ready.

Should you have any questions, please do not hesitate to reach out to either me or Tom Dugdale, faculty Chair of the Arts and Humanities 1 Subcommittee.

All my best,  
Michael



THE OHIO STATE UNIVERSITY

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**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Chair

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

**BLACK LIVES MATTER**

**STOP AAPI HATE**

DACA/undocumented ally



*I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.*